

USER ACCOUNT AUTHORIZATION REQUEST

New Account **Change Existing Account** **Delete Account**

- SCHOOL DISTRICT -		- BUILDING -	
- FIRST NAME -	- LAST NAME -	- DISTRICT EMAIL -	
-TITLE -	- PHONE NUMBER -	- PHONE EXT -	- USERNAME -
<input type="checkbox"/> THE ABOVE EMPLOYEE HAS READ AND UNDERSTANDS THE NEONET USER SECURITY POLICY @ https://www.neonet.org/content/about-us			

FISCAL ACCOUNTING – READ ONLY	FISCAL PAYROLL – READ ONLY	OTHER			
<input type="radio"/> OEcn_USAS_REQ REQUISITION ACCESS ONLY <input type="radio"/> OEcn_USAS_RO ACCOUNTING / REQS <input type="radio"/> OEcn_AR_RO ACCOUNTS RECEIVABLE <input type="radio"/> OEcn_EIS_RO EIS EQUIPMENT INVENTORY <input type="radio"/> OEcn_VIS_RO VIS VEHICLE INFO SYSTEM <input type="checkbox"/> USASDW USAS DATA WAREHOUSE <input type="checkbox"/> USAS CDROM USAS FINANCIAL REPORTS <input type="radio"/> WEB GAAP (VIEW) YEAR: _____ <input type="checkbox"/> FISCWEB <input type="radio"/> RAM	<input type="radio"/> OEcn_USPS_RO USPS PAYROLL <input type="radio"/> OEcn_PPS_RO PAYROLL PERSONNEL <input type="checkbox"/> USPS CDROM USPS PAYROLL REPORTS <th style="background-color: #d9e1f2;">FISCAL PAYROLL – FULL ACCESS</th> <input type="radio"/> OEcn_USPS USPS PAYROLL <input type="radio"/> OEcn_PPS PAYROLL PERSONNEL <input type="checkbox"/> OEcn_USPS_EMIS EMIS PERSONNEL <input type="checkbox"/> EMIS REPORTS <th style="background-color: #d9e1f2;">FISCAL – TREASURER’S OFFICE ONLY</th> <input type="checkbox"/> OEcn_OECN 5 YEAR FORCAST CONVERSION <input type="radio"/> OEcn_USAS_GM ACCOUNTING <input type="radio"/> OEcn_AR_GM ACCOUNTS RECEIVABLE <input type="radio"/> OEcn_EIS_GM EIS EQUIPMENT INVENTORY <input type="radio"/> OEcn_USPS_GM USPS PAYROLL <input type="radio"/> RAM ADMINISTRATOR	FISCAL PAYROLL – FULL ACCESS	FISCAL – TREASURER’S OFFICE ONLY	<input type="checkbox"/> DASL – MASTER ONLY DATA ACQUISITION STUDENT LEARNING <input type="checkbox"/> GRADEBOOK – MASTER ONLY <input type="checkbox"/> SPS – ADMIN ONLY SPECIAL SERVICES <input type="checkbox"/> INFO INFOHIO – LIBRARY SERVICES <input type="checkbox"/> EMIS REPORTS <input type="checkbox"/> EMIS FFE FLAT FILE EDITOR <th style="background-color: #d9e1f2;">NEOnet - OFFICE USE ONLY</th> <input type="checkbox"/> CREATE USERNAME <input type="checkbox"/> MAINTAIN USER PROFILE <input type="checkbox"/> GRANT/REVOKE IDENTIFIERS <input type="checkbox"/> CREATE/DELETE USER EMAIL <input type="checkbox"/> ADD/DISABLE ACTIVE DIRECTORY ACCOUNT <input type="checkbox"/> ADD/REMOVE DISTRIBUTION LISTS COMPLETED BY: DATE:	NEOnet - OFFICE USE ONLY
FISCAL ACCOUNTING – FULL ACCESS					
<input type="radio"/> OEcn_USAS ACCOUNTING <input type="radio"/> OEcn_AR ACCOUNTS RECEIVABLE <input type="radio"/> OEcn_EIS EIS EQUIPMENT INVENTORY <input type="radio"/> OEcn_VIS VIS VEHICLE INFO SYSTEM <input type="radio"/> WEB GAAP (UPDATE) YEAR: _____					

EMPLOYEE – PRINT NAME	EMPLOYEE SIGNATURE	DATE
TREASURER – PRINT NAME	TREASURER SIGNATURE	DATE
SUPERINTENDENT – PRINT NAME	SUPERINTENDENT SIGNATURE	DATE