

EMIS-R
DATA COLLECTOR ACCOUNT AUTHORIZATION FORM

District _____

Name _____

User Name _____

DISTRICT ROLE FOR LOCAL EDUCATION AGENCY – LEA

_____ **LEA Reviewer**

Can: Review error reports
Generate preview of reports and review reports
Monitor status of collections and submissions

Cannot : Upload flat files
Collect data
Submit data

_____ **LEA Collector**

Can: Upload flat files
Collect data
Review error reports
Generate preview of reports and review reports
Monitor status of collections and submissions

Cannot: Submit data

_____ **LEA Submitter**

Can: Review error reports
Generate preview of reports and review reports
Certify and submit data
Monitor status of collections and submissions

Cannot: Collect data
Upload flat files

Treasurer's Signature: _____

Superintendent's Signature: _____

Please return completed form with appropriate signatures and fax to NEOnet.
FAX 330-926-3901