

**DASL Admin. Roundtable  
December 5, 2018  
10:00 AM – 11:30 AM  
Room B**

- Current DASL Issues and Updates
  - DASL Open Defect Report- [Report can be found here](#)
    - Releases-
      - 18.4 & 18.5 [Pages 3-5 of PowerPoint here.](#)
      - Upcoming 18.6 & 18.7 [Pages 6-7 of PowerPoint here](#)
        - Reminder 18.7 items are subject to change! In particular hours templates on the report cards. NEOnet has only heard this is a possibility for DASL report cards for 18.7. (not Gradebook report cards). Due to this being after Quarter 2 report cards, please remember we can temporarily remove attendance from report cards.
        - New Discipline reporting requirement. Should be reporting Victim of student violent behavior discipline infractions. Still awaiting ODE coding requirements in order for DASL to collect the data. However, it is suggested you start training your discipline data entry users to start recording Victims on the discipline incident in DASL.
- Initialization Survey for 2019/2020
  - Sample Survey- with new House Bill 410 requirements.
    - [Electronic version of survey can be found here.](#)
    - Make sure you have lunch times on page 4. In addition if lunch times are different on different days (example Wednesday lunch times are different) please indicate on survey.
    - The Rotating Days/Schedules question is only YES for about 1% of our schools. Most others choose No. It is for a true rotation
    - If you check NO to copy master schedule from 18/19 to 19/20 you will have to re-enter all course sections
  - Deadlines
    - January training- survey and calendar must be to NEOnet by **January 7, 2019**
    - February training- survey and calendar must be to NEOnet by **February 1, 2019**
    - March training- survey and calendar must be to NEOnet by **March 1, 2019**
  - Reminder the screen shots requested on page 5 of survey do not need to be sent to NEOnet. Please bring with you to SYI training.

- Civil Rights- [Page 9-11 of PowerPoint here](#)
  - Changes needed to be made to Civil Rights reports in DASL anticipated for 18.7 release.
  - Please do not generate the current reports in DASL to upload when CRDC opens. NEOnet will communicate when the reports are ready to upload
  - If you would like to get a jump start on preparing your 17/18 CRDC you could begin filling out the additional requirements page found at [SIS](#) > [School](#) > [Civil Rights Reporting](#) > [Additional Civil Rights Data Collection](#). Remember to switch back to the 17/18 school year in DASL and that each school building needs to have this page completed.
    - Suggest to print this page after doing data entry because changes will be made to screen in 18.7 release
  
- House Bill 410 Updates [Pages 12-14 of PowerPoint here](#)
  - Reminder on page 12 to remove absences entered before marking a snow or calamity day.
  - Per ODE and HB410 FAQ when a student transfers to your district, the absent hours from the previous district should be recorded and used in HB410 calculations to determine thresholds
    - In DASL those hours can be entered at SIS-Student-Attendance-External Absences.
    - However, currently the nightly attendance calculation job is not picking up the hours and display on your threshold reports. But it is a good idea to get in the habit of considering the hours a student transfers to your district when determining when a student needs absence intervention.
  
- *Training Opportunities* [Sign up for trainings here!](#)
  - *Open Labs*
  - 2019/20 School Year Initialization
  - Calendar EMIS Exception
  - Batch Scheduler
  - Public Course Request
  - Elementary Scheduling
  - NEW! Middle School Scheduling for Teams
  - Civil Rights work sessions
  
- District Sharing
  - New videos [Reminder ProgressBook videos can be found here.](#) Look for videos labeled StudentInformation or EMIS.
  - Suite Retreat Dates- Save the Date: ProgressBook suite retreat is March 11-12 at Embassy Suites by Hilton Columbus Dublin.
  - NEOtech Dates- Save the Date: Our 10<sup>th</sup> anniversary at Cleveland Convention Center. Two day conference this year. First day designed for teachers and technology. Second day for district leadership members. Call for presenters and website can be found [here.](#)

- Next Meeting Date/Time – April 18, 2019
  
- Action Items
  - **What defines Victim of violent behavior?**
    - Per ODE presentation on House Bill 49
    - the person or persons, if any, at whom a student's violent behavior that resulted in discipline was directed
    - by classifications, such as student, teacher, or nonteaching employee, not by name
  - Currently we do not know if certain Infraction codes in DASL will send the victim data over to Data Collector. As soon as we find out more information NEOnet will communicate.
  
  - **Options for Hours attendance reports or screens to print and send to district student is transferring to.**
    - Print FS-Attendance tab
    - Ad Hoc Report- Yearly Absence Detail
      - Export the report to Excel
      - Remove all student except student needed
      - Print report
    - Ad Hoc Report- Yearly Absence Summary
      - Use the Find box for the student needed
      - Click the blue “Daily” icon
      - Export that report to pdf and print
    - Ad Hoc Report- Yearly Absence Summary
      - Use the Find box for the student needed
      - Click the blue “Monthly” icon
      - Export that report to pdf and print
    - R309-B
  
  - **What reports can we use to find the requirements needed for the Additional Page/Manual Entry of Civil Rights**
    - Civil Rights Part 2 could use Discipline reports
      - Discipline Actions for Special Education Students
      - Discipline Detail
  
  - **What sessions will be at Suite Retreat?** The schedule has not yet been released but we will communicate as soon as we see the final version.