M I N U T E S
BOARD OF DIRECTORS
NORTHEAST OHIO NETWORK FOR EDUCATIONAL TECHNOLOGY
September 10, 2001

ROLL CALL – September 10, 2001 – 9:04 am

Present: Richard Archer - Springfield
Patrick Corbett - Summit County ESC
John Goldsberry - Green
Kathryn Maybin - Copley-Fairlawn
Gregg Reink - Mogadore
Larry Roberson - Coventry
Terry Swearingen - Stow-Monroe Falls
Paul Wulff - Barberton – arrived at 9:24 am

Not Present: Ed VandenBulke - Stow-Monroe Falls

I. MINUTES / REPORTS
The board approves the following

Minutes: May 14, 2001, Board of Directors meeting
*Correction to the minutes
Financial Reports: FINANC Summary Report

Motion: Corbett Second: Archer
AYES: 7 NAYES: 0

II. SITE MANAGER REPORT

A. Audit Summary Report for May 20, 2000 through July 13, 2001
The State Auditor’s Office submitted for consideration five recommendations on NEOnet’s internal controls; Disaster Recovery Planning, Time Out Parameters, Firewall Configuration Settings, Firewall Administration Procedures, and Physical Access to Systems and Facilities.

B. Twinsburg - New Fiscal/Student Software
I have met with Mark Paprocki, Treasurer and Todd Theiken, Technology Coordinator for Twinsburg Schools to discuss their interest in Pentamation a new Fiscal and Student Software. They have indicated in a letter sent to NEOnet that if we don’t consider new software they “MAY” leave the consortium. I met with Kurt Springs, Pentamation Account Manager to discuss pricing and hardware needs. Pentamation also provided a demonstration of its student and financial software to the NEOnet staff. Pentamation is in the process of getting me pricing information based on a per student basis. We are planning on having Pentamation return to NEOnet later in the month to ensure Penamation software answers all of our software concerns.

C. NEOnet Agreement between Summit County ESC and our member districts.
The NEOnet agreement is posted on our web page
D. Continuous Improvement Plan – CIP
NEOnet submitted its CIP plan to ODE before the July 6, 2001 deadline. ODE will respond to our plan sometime in September. If requested revised CIP drafts will be due in November. ODE plans on surveying NEOnet customers sometime in November or December. NEOnet plans on creating a CIP advisory group composed of two members from each of the three advisory committees.

F. E-Rate
In order to receive your e-rate dollars FORM 486 must be submitted by October 28.

G. Update on Technology in State Budget FY 2002-2003
Line 426 will remain unchanged for FY 2002 thru FY 2003 but the funds shifted between other line items. DA site subsidy will decrease -6.8% in FY 2002 and -22.8% in FY 2003. The handout documenting the status of the State Budget was distributed.

H. Revere
NEOnet is billing Revere $37,719 for Fiscal-Year 2002. (2,794 ADM * 13.50).

I. New Web Page
NEOnets new web page is now available.
The URL is http://www.neonet.k12.oh.us/

J. NEOnet User Accounts
Effective September 10, 2001 NEOnet users will be required to use the new user authorization form. NEOnet will also send out a report to each member district indicating the username and date of last login. This report will be used to allow NEOnet to delete ‘old’ users and help in the pursuit of data security.

K. NEOnet Organizational Chart – Current and Proposed Future
A copy of the Current Organizational Chart as well as a proposed future organizational chart was distributed at the meeting.

L. NEOnet Service Agreements
Reviewed the Computer Equipment Support Service contracts. 7 member districts, 13.5 days per week for a total of $121,000.

III. FINANCIAL/BUSINESS

A. Grant Awards
NEOnet received a Federal LSTA grant in the amount of $147,118.68. This grant will be used to automate fifteen school libraries by partnering with NEOnet and INFOhio/MultisLIS, thus connecting them to the twelve libraries already automated through INFOhio in the NEOnet service area and the over 1400 school libraries statewide. Cuyahoga Falls (4 libraries), Mogadore (1 library), Springfield (3 libraries), and Stow-Munroe Falls (7 libraries) will begin automation October 1, 2001.

Motion: Swearingen    Second: Archer
AYES: 8    NAYES: 0
B. Software Purchase

The Management Council of the Ohio Education Computer Network (MCOECN) has initiated the Data for Student Learning (DSL) project as a coordinated development effort among the members of the MCOECN. This project is a pilot to develop a relational database model using Microsoft SQL-Server. This database will contain both current and historical data elements from EMIS, fiscal, student, proficiency testing, off year testing, and other sources. The cost of enhancing DSL for Fiscal-Year 2002 is $22,781.50. This cost includes DSL software, future enhancements, and help-desk support. NEOnet has already contributed $4,500.

Motion: Archer Second: Reink
AYES: 8 NAYES: 0

Sophos Anti-Virus Software License for NEOnet member districts in an amount not to exceed $800.00 per member district for a two-year period.

Motion: Corbett Second: Goldsberry
AYES: 8 NAYES: 0

C. Membership Dues

The membership dues for the Management Council of the Ohio Education Computer Network (MCOECN) are $10,000. The MCOECN exists to represent the collective agenda of the twenty-three data acquisition (DA) sites. They are in place to advise, direct, and support the OECN and its DA Sites. The Management council works closely with legislators to inform them on the value, needs and benefits the OECN and DA Sites provide to their respective school districts. The MCOECN also represents all 23 DA Sites, allowing them to receive the benefits of mass purchasing power with technology vendors. This means, the MCOECN purchases equipment at large "group rates" for all DA Sites, saving school districts substantial money.

Motion: Corbett Second: Maybin
AYES: 8 NAYES: 0

D. Equipment Purchase

One of the greatest challenges in today's fast-paced, growing economy is the inability to scale existing IT infrastructures fast enough. As a result, companies are faced with costly bandwidth issues, server bottlenecks, redundant traffic, lower productivity, and customer dissatisfaction. To overcome these problems and successfully scale our network requires reliable, flexible, and affordable solutions for simplifying data management and content delivery—in essence, a new level of network intelligence. Network Appliance is uniquely able to deliver seamless, intelligent, Center-to-Edge™ data management and content delivery solutions that maximize the value of your network. Network Appliance™ NetCache devices provide high-performance content delivery for today's advanced networks. The ease of use, reliability, and simplified management of the NetApp C1105 NetCache Appliance makes it the ideal solutions for NEOnet. NEOnet needs to add a C1105 to our current C720 NetCache Appliance. This will provide our member districts with increased Internet speed and redundancy. DSL, Internet in the classroom, and the increasing need for bandwidth are just some of the many reasons we need to add to our current Cache server. This server also hosts our content filtering software and ensures we are compliant with E-rate requirements. NEOnet will
renew Smartfilter, content filtering software at a cost of $4,662. In order to receive all of the benefits of Smartfilter and to increase Internet performance I recommend that we add to our current Cache server at a cost of $13,330.00. This cost includes an additional Smart Filter License.

**Motion: Swearingen  Second: Archer**
**AYES: 8  NAYES: 0**

IV. PERSONNEL ACTIONS

Cass Gowins has submitted his resignation and as of August 24, 2001 no longer works for NEOnet. The Summit County Education Service Center posted a Senior Technician position. The deadline for submission was August 31, 2001 and we received three internal applications. I will be interviewing Cyrus Elder, George Kellon, and Chris Zolla on Thursday September 7, 2001.

NEOnet will need to post a second position to fill the vacancy created by moving Cyrus, George, or Chris to Senior Technician. This position is required to fulfill NEOnets service contracts. I have talked with the technology coordinators from Copley-Fairlawn, Stow-Monroe Falls, Green, and Greg Reink, Superintendent from Mogadore about the needs and qualifications for this new person.

A. Contract Revision

Christopher Zolla, Technical Specialist promoted to Senior Technical Specialist effective October 1, 2001.

Move from:
Salary Schedule Technical Specialist Column 4 Step 10 - $32,783 to
Salary Schedule Senior Technical Specialist Column 5 Step 0 - $41,743.

**Motion: Goldsberry  Second: Wulff**
**AYES: 8  NAYES: 0**

B. Technical Specialist Recruitment

Begin the search for a replacement to fill the one vacant Technical Specialist Positions. Authorizing Matthew Gdovin to fill open position w/ approval of personnel committee.

**Motion: Corbett  Second: Archer**
**AYES: 8  NAYES: 0**

V. OTHER ACTIONS

A. Phone System

NEOnet in conjunction with Business Technologies Services (BTS), Summit County ESC, and Cuyahoga Falls Local Schools has been extensively researching the need for a new phone system. Pat Corbett, Dave Scarberry and myself have had several meetings with BTS and the vendors responding to our RFP. We are evaluating the benefits of a traditional PBX system or an I.P based solution.
VI. Executive Session

A. Discussion of personnel and salaries. - 10:38 am

Motion: Maybin  Second: Archer  
AYES: 8   NAYES: 0

B. Out of Executive Session. – 10:47

Motion: Reink  Second: Maybin  
AYES: 8   NAYES: 0

VII. Adjournment - 10:48

Motion: Swearingen  Second: Goldsberry  
AYES: 8   NAYES: 0

Next Board of Directors Meeting: November 5th, 2001, 9:00 am, Summit County Board Office
Next Assembly Meeting: November 5th, 2001, 10:00 am, Summit County Board Office

OPERATING COMMITTEES

The Technology Coordinators meet the first Thursday of every month at 9:00.

The Treasures Committee meeting is September 21, 2001 at 10:00.

Terry Swearingen and myself will review the Educational committee meeting agenda and times.